

**GROTON PUBLIC LIBRARY**  
**LIBRARY BOARD MEETING**  
Wednesday, October 18, 2017  
Groton Public Library  
7:00 p.m.

- I. Call to order
- II. Roll call
- III. Public Comments
- IV. Communications
- V. Approval of minutes of the September 20, 2017 Library Board meeting.
- VI. Review of September statistics
- VII. Director's Report
  - A. Library Activities
    - 1. Library Director activities
      - a. Accepted a donation of over 350 books from Bank Square Books. Annie Philbrick, the bookstore owner, was a judge for the 2017 National Book Award for fiction and she offered to donate her reading copies to the Library.
      - b. Participated in an NEH site visit with reviewers who were conducting the 5-year assessment of CT Humanities.
      - c. Met with SECT library directors for quarterly meeting. Introduced representatives from *reading2connect* to the group to discuss ways to incorporate their books for people with memory loss into libraries.
      - d. An estimated crowd of 1,000 people attended the presentation by Yaa Gyasi, author of *Homegoing* at CT College on September 27.
      - e. Met with Sue Aberbach, the new chair of the Circle of Friends, to help plan their activities and to craft their annual appeal letter. Kim Balentine is working closely with them. The COF met on October 11.
      - f. Arranged to work with Town Police and the Dean of Students at Fitch to address behavior problems in the teen area.
      - g. Met with HR to discuss issues with the volunteer application form and

procedures. A new simplified form is being drafted that will suffice for many of our volunteers.

- h. Was interviewed by Channel 8 news on October 10 about the effects of the state budget on libraries.

## 2. GMTV

- a. Frontier Communications has started to build out their television service in the Groton area and work has begun to add GMTV to their line-up.
- b. A "Meet the Candidates" program is planned for all Town Council, Board of Education and Town Clerk candidates. During late September and early October each candidate that appears on the ballot is offered the opportunity to tape a five minute segment that will be incorporated into the program.

## B. Building Activities

- 1. The new tables for the tech lab are being delivered on October 17. The existing tables were redeployed throughout the building as needed.

## VIII. New Business

- A. Approval of edit and addition to the "Policy Manual of the Groton Public Library." The attached draft (see page 5) provides inclusive language that assures that the Library complies with the Americans with Disabilities Act.
- B. Approval of 2018 meeting schedule. (see attached)
- C. Overview of activities with children's librarian Kim Balentine.

## IX. Old Business

## X. Adjournment